

Agenda

Elmbridge
Local Committee

**We welcome you to
Elmbridge Local Committee**
Your Councillors, Your Community
and the Issues that Matter to You

Discussion

Elmbridge Parking Review 2018/19 – *Adrian Harris*
School Travel Plans – *Duncan Knox*
SCC Consultations on service changes



Venue

Location: Council Chamber,
Elmbridge Civic Centre,
High Street, Esher, KT10
9SD

Date: Monday, 26 November
2018

Time: 4.00 pm



SURREY

You can get involved in the following ways

Get involved

Ask a question

If there is something you wish know about how your council works or what it is doing in your area, you can ask the local committee a question about it. All local committees provide an opportunity to raise questions, informally, up to 30 minutes before the formal business of the meeting starts. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

Write a question

You can also put your question to the local committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

Sign a petition

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

Attending the Local Committee meeting

Your Partnership officer is here to help.

Email: nicola.morris@surreycc.gov.uk

Tel: 07968 832 177 (text or phone)

Website: <http://www.surreycc.gov.uk/elmbridge>



Follow [@ElmbridgeLC](https://twitter.com/ElmbridgeLC) on Twitter

This is a meeting in public.

Please contact **Nicola Morris, Partnership Committee Officer** using the above contact details:

- If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language
 - If you would like to attend and you have any **additional needs, e.g. access or hearing loop**
 - If you would like to talk about something in today's meeting or have a local initiative or concern.
-

Surrey County Council Appointed Members

Mr John O'Reilly, Hersham (Chairman)
Dr Peter Szanto, East Molesey & Esher (Vice-Chairman)
Mr Mike Bennison, Hinchley Wood, Claygate & Oxshott
Mr Nick Darby, The Dittons
Rachael I. Lake, Walton
Mrs Mary Lewis, Cobham
Mr Tim Oliver, Weybridge
Mr Ernest Mallett MBE, West Molesey
Mr Tony Samuels, Walton South and Oatlands

Borough Council Appointed Members

Cllr David J Archer, Esher
Cllr Steve Bax, Molesey East
Cllr Andrew Davis, Weybridge Riverside
Cllr Peter Harman, St George's Hill
Cllr Malcolm Howard, Walton South
Cllr Mary Marshall, Claygate
Cllr Christine Richardson, Walton Central
Cllr Chris Sadler, Walton Central
Cllr Mrs Mary Sheldon, Hersham Village

Chief Executive
Joanna Killian

Borough Council Substitute Members

Cllr Andrew P Burley, Oxshott & Stoke D'Abernon
Cllr Ian Donaldson, Weybridge St George's Hill
Cllr Christine Elmer, Walton South
Cllr Barry Fairbank, Long Ditton
Cllr Alan Kopitko, Walton North
Cllr Dorothy Mitchell, Cobham and Downside
Cllr Karen Randolph, Thames Ditton
Cllr Janet Turner, Hinchley Wood and Weston Green
Cllr Simon Waugh, Esher

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. **To support this, free wifi is available for visitors.**

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in

these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation

Note: This meeting may be filmed or recorded for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.

Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the representative of the Community Partnership Team at the meeting.

OPEN FORUM

Before the formal Committee session begins, the Chairman will invite questions from members of the public attending the meeting. Where possible questions will receive an answer at the meeting, or a written response will be provided subsequently.

PART 1 – IN PUBLIC

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive any apologies for absence and notices of substitutions from Borough members under Standing Order 39.

2 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

3 CHAIRMAN'S ANNOUNCEMENTS

To receive any Chairman's announcements.

4 WRITTEN PUBLIC QUESTIONS AND STATEMENTS

To answer any questions or receive a statement from any member

of the public who lives, works or studies in the Elmbridge Borough area in accordance with Standing Order 69. Notice should be given in writing or by email to the Partnership Committee Officer at least by 12 noon four working days before the meeting.

5 PETITIONS

(Pages 1 - 4)

To receive any petitions in accordance with Standing Order 68. Notice should be given in writing or by e-mail to the Partnership Committee Officer at least 14 days before the meeting. Alternatively, the petition can be submitted on-line through Surrey County Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

Two petitions has been received and officer responses are provided.

Ember Lane – Petition to implement traffic calming measures to reduce speeds.

177 signatures. Lead Petitioner – Mrs Jo Cochran

Sopwith Drive – Petition to Create safe pedestrian access for children and the disabled to Brooklands Community Park, the Children's Nursery and Brooklands Retail Park

306 signatures. Lead petitioner - Marion Malcher, Footpath Officer, Byfleet, West Byfleet & Pyrford Residents Association

6 MINUTES OF PREVIOUS MEETING

(Pages 5 - 10)

To approve the Minutes of the previous meeting as a correct record.

7 MEMBER QUESTION TIME

To receive any written questions from Members under Standing Order 47. Notice should be given in writing to the Partnership Committee Officer by 12.00 noon four working days before the meeting.

8 ELMBRIDGE PARKING REVIEW 2018-19 [EXECUTIVE ITEM - FOR DECISION]

(Pages 11 - 90)

To consider the outcome of a review of parking covering the whole borough, and recommendations to changes to parking, waiting and loading restrictions.

9 HIGHWAYS UPDATE [EXECUTIVE ITEM - FOR DECISION]

(Pages 91 - 156)

This report summarises progress with the Local Committee's programme of Highways works for the current Financial Year 2018-19.

Normally at this time in the Committee's annual meeting cycle, the Area Highway Manager would make recommendations for specific projects for the following Financial Year's programmes of works. This enables timely preparation of projects. The Local and Joint Committees' Highways budgets for next Financial Year 2019-20 have not yet been confirmed. This means that the Area Highway Manager is unable to make specific recommendations in this regard.

- 10 SCHOOL TRAVEL PLANS - ANNUAL PROGRESS REPORT [SERVICE MONITORING AND ISSUES OF LOCAL CONCERN - FOR INFORMATION]** (Pages 157 - 166)

A School Travel Plan sets out objectives and actions that the school will undertake to improve road safety and promote sustainable travel modes to reduce reliance on the car. Since 2017 the county council's Safer Travel Team have promoted a new national online system called Modeshift STARS www.modeshiftstars.org which provides an online template and supporting materials for schools to create a School Travel Plan.

This report provides an update on the status of each School Travel Plan for schools in Elmbridge Borough, as well as the take up of activities offered to schools by the county council's Safer Travel and Cycle Training Teams over the last academic year. It also highlights those schools that have expanded and are currently in breach of their planning obligations because they have not yet completed an accredited School Travel Plan.

- 11 SCC CONSULTATION ON SERVICE CHANGES IN ELMBRIDGE [SERVICE MONITORING AND ISSUES OF LOCAL CONCERN - FOR DISCUSSION]** (Pages 167 - 170)

Despite making significant savings in previous years, the County Council needs to make further savings of £85m in the next year. To achieve this and continue to provide services to residents some changes will need to be made. On 30 October 2018, the County Council launched a series of consultations on five service areas to shape those services for the future: children's centres; concessionary bus fares; special educational needs and disability (SEND); libraries and cultural services; and community recycling centres.

The Local Committee is invited to consider and discuss the proposed service changes as they relate to the Elmbridge local area.

- 12 LOCAL COMMITTEE DECISION TRACKER [FOR INFORMATION]** (Pages 171 - 176)

This item provides an update on previous decisions and actions agreed by the Committee. The Committee is asked to agree that the items marked as complete are removed from the tracker.

- 13 FORWARD PLAN [FOR INFORMATION]** (Pages 177 - 178)

The Committee is asked to note the forward plan for the Committee and propose any items which they would like to see added.

- 14 DATE OF NEXT MEETING [FOR INFORMATION]**

Monday 11 March 2019 at 4pm in Elmbridge Civic Centre, Esher